

**TREMONTON CITY CORPORATION  
CITY COUNCIL MEETING  
December 1, 2015**

Members Present:

Diana Doutre

Lyle Holmgren

Jeff Reese

Bret Rohde - excused

Byron Wood

Roger Fridal, Mayor

Shawn Warnke, City Manager

Darlene S. Hess, Recorder

**CITY COUNCIL WORKSHOP**

Mayor Fridal called the December 1, 2015 City Council Workshop to order at 6:00 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Fridal, Councilmembers Doutre, Holmgren, Reese, and Wood, City Manager Shawn Warnke, and Recorder Darlene S. Hess. The following Department Heads were also present: Public Works Director Paul Fulgham, and Police Chief David Nance. Councilmember Rohde was excused.

1. Review of agenda items on the 7:00 p.m. Council Meeting:

The Council reviewed the December 1, 2015 Agenda with the following items being discussed in more detail:

Councilmember Doutre noted that Deputy Recorder Nelson does a great job with the minutes.

**Agenda.** Item 6a needs to be removed from the Agenda tonight.

Councilmember Doutre noted that the Annual Meeting Schedule for 2016 lists January 2015 at the bottom and it should read January 2017.

**Ordinance No. 15-17.** Parks and Recreation Director Christensen worked with a committee of Veterans that were working to refurbish the Veterans Memorial. The committee also worked on a process for individual names to be added. The process follows the original guidelines from the original committee that raised funds to construct the memorial but is a little more relaxed. Essentially, anyone that served their country can be added if they are from, or now reside in, the northern Box Elder County area.

Mayor Fridal asked how far south people can live and still be included on the Veterans Memorial. Councilmember Dautre noted that some people were upset because the Memorial at the Box Elder County Courthouse only includes names from people in South Box Elder County. The Veterans Memorial at Midland Square will be for anyone within Bear River High School boundaries. Manager Warnke commented that the Ordinance would extend to the following communities: Beaver Dam, Bear River City, Bothwell, Deweyville, Elwood, Fielding, Garland, Grouse Creek, Honeyville, Howell, Park Valley, Penrose, Portage, Promontory, Snowville, Thatcher, Tremonton, Washakie, and the surrounding areas of unincorporated Box Elder County.

Recorder Hess noted that anyone that currently lives in the above mentioned area, even if they served from other others, can be included on the Veterans Memorial. Manager Warnke stated there is a form to be filled out documenting the person's eligibility and other information. Councilmembers Holmgren and Dautre remarked that the Veterans Memorial is a very good thing.

**Resolution No. 15-47.** Manager Warnke noted that Resolution No. 15-47 is a Development Agreement for a specific set of circumstances. City Code states that when property is subdivided for public benefit, the Council can delay the full right-of-way such as the improvements on 775 West. The City is obtaining property to be used for the Trailhead. The lot is a corner lot with no connection to other residential lots. There will be curb, gutter, and sidewalk but the asphalt improvements will be delayed until the next phase of that parcel is developed. It is meant to keep the development costs low as it is a really small phase and two of the lots are for the City's acquisition so the City can move forward with the Recreation Trail Program grant to acquire property for a trailhead and building restrooms.

This development agreement will be recorded against the adjoining parcel of property. The right-of-way will be dedicated with Holmgren East Phase 4 plat so it will be a City right-of-way. There will be a covenant that will run and be recorded against the adjoining parcel of property that will make the next development or developer obligated to finish the improvements if the property is sold (adjoining parcel of property). There are economic benefits for the next developer as there will be additional lots that will adjoin the frontage. Councilmember Wood asked for clarification if the road in question is 775 East or 775 West. Councilmember Holmgren noted it is 775 East. Councilmember Dautre asked if any of the other lots in Phase 4 have been sold. Councilmember Holmgren said that the two north lots are sold but the two south lots are not. Councilmember Holmgren asked that Holmgren Properties, LLC be removed and changed to Holmgren Investment Company, LLC.

**Resolution No. 15-48.** Director Fulgham noted that every five (5) years the City's Water Conservation Plan needs to be updated. The initial plan in 1999 was done by an engineer and did not contain material relative to the City. Director Fulgham re-wrote the plan in 2004-2005 and submitted it to the State. The State asked for some revisions to be made

to the plan and was re-submitted and approved. The plan was again renewed in 2010. Information for the 2015 plan includes updates and shows the City's ongoing efforts.

The plan shows a decrease in water usage from 2000 to 2005 of 11.93% and an increase from 2005 to 2010 of 29.6%. MOM Brands (now known as Post Consumer Brands) and West Liberty use 30% of the City's total water which accounts for some of the increase along with growth in the City. Water usage from 2010 to 2015 was reduced by 7.75%. The reduction came from industries cutting back on water usage and thereby water treatment and citizen's efforts to conserve water. Councilmember Holmgren asked about the projected population in 2030 of 10,852 and noted that seemed a little conservative. Director Fulgham explained that number came from the Impact Fee Studies which go off the Governor's numbers and actual growth information obtained from Zoning Administrator Bench. Councilmember Wood congratulated Director Fulgham on his fifteen (15) year anniversary of returning to the City for employment.

Mayor Fridal noted that conservation can help but when there are more people living here and using the water supply what will the City do. Director Fulgham said the City will need more water sources. The City can purchase water, convert water from the canal and turn it into secondary water, and use more potable water from the springs. Councilmember Reese asked if the City ever received rights on the last well. Director Fulgham noted that the study regarding the well is still not complete. It was a five (5) year study that should have been finished by spring of 2015 according to Director Fulgham's calculations. The City currently has water rights that can be transferred to another source. The City always needs water rights available for future growth. Councilmember Reese commented that Director Fulgham always looks to the future. Director Fulgham noted that the water rates are set so the City has not needed to borrow money for water projects since the metal tank was installed on the hill.

Director Fulgham said there is State and Federal money available but it comes with a lot of conditions. Mayor Fridal spoke of a city west of Ogden that had a \$4M project a month ago that was funded through the Drinking Water Board with 2.5% interest. The City turned the money back in and sought different funding that cost less because of all the attached conditions. Councilmember Doutre asked if it is possible to put another tank on the same property. Director Fulgham said it would be possible. The tank on the east is set at the same elevation so the tanks will fill and drain simultaneously. The tanks on the lower west run that way while the upper tank is on a different zone. The east tanks will probably always be on the same level. The tanks on the west will need to be moved higher and higher as houses are built on the hill to help with water pressure. Councilmember Wood commented that the water is already over capacity as the tank went from the planned 1M gallon tank to a 2M gallon tank.

Mayor Fridal asked if Director Fulgham anticipated needing another 1.5M gallon tank. Director Fulgham said that if secondary water is developed from the canal, it will free up storage needed for everyday demand. The City has to meet the peak day demands of the

summer for water storage and there is a required 144K gallons of water necessary for fire protection. Secondary water is cheaper to develop as it does not need to meet the EPA standards. The big cost for secondary water is infrastructure. The City currently owns a few shares that are leased back to the canal company. If the City develops secondary water, the City would need more shares.

Councilmember Reese asked if the City should be getting more shares when companies come in and use extra shares. Director Fulgham noted the City would need policies in place to do that. The City once required that from developers but stopped when the City slowed down doing secondary water and it was removed from the development standards. The Impact Fees now contain costs to help develop water. Councilmember Holmgren said that the canal company is not 100% on board and the City would need to run the utility if they went that direction. Councilmember Dautre stated that the base price the City charges for secondary water would need to change.

**School Resource Officer.** Chief Nance noted that the Police Department has been trying to have more of a presence at the schools. Box Elder School District (BESD) was contacted about having officers in the schools providing a little instruction and maintaining a good rapport with the students which can help curtail crimes before they occur. Students are more apt to talk to officers if they have a good relationship with them. BESD would like to have an officer in the schools for about seven (7) hours per week between the three (3) schools in Tremonton. The schools would inform the officers what they would like covered, like a DARE Program, etc.

BESD would reimburse the City for a portion of the officer's time or \$6K per year. An officer would need to be paid time and a half to be in the school during that seven (7) hour period. The City would pay about \$5 per hour to cover the rest of the officers pay. There are grants available that Chief Nance will try to obtain to help cover the expense. Chief Nance would ultimately like to have an officer in the schools twenty (20) hours a week during the school year. Councilmembers Reese and Dautre stated it was a good idea to have the officers in the schools. Mayor Fridal wondered if the seven (7) hours would all be one day or spread out. Chief Nance thought it would be spread out through the week. The elementary schools would only use the officer about one (1) hour per week. Alice C. Harris Intermediate (ACHI) School has high risk classes and troubled kids where the officer would be utilized. ACHI said they could use the officer the whole time.

Garland officers are in Bear River Middle School (BRMS) and Bear River High School (BRHS). Tremonton officers could be a backup for the Garland officers. If there was an incident at either BRMS or BRHS, Tremonton officers would be involved and it would be nice to be a little prepared. Councilmember Wood asked how many hours the Garland officers are in the schools in Garland. Chief Nance replied that he thought BESD funds about  $\frac{3}{4}$  of the Garland officer's wage and are at the school almost full-time. School resource officers in Box Elder County generally are in the High Schools and Middle

Schools. Chief Nance is trying to branch out to have officers in the elementary and intermediate schools. Councilmembers Doutre and Wood noted it is a good idea.

**Resolution No. 15-49.** Manager Warnke explained there have been several different iterations of the subdivision development agreement. The latest version has one new clause stating that if a development group has more than one individual, both individuals would be responsible for all terms in the agreement.

**Resolution No. 15-50.** Recorder Hess noted that Resolution No. 15-33 was brought before the Council and was approved for the annexation. When the Land Use reviewed it, there was one parcel that was not included that should have been. The petition and annexation Mylar were redone and the City is basically starting from scratch on the annexation. The Box Elder County recorders office checked the description and found it was okay to proceed. Manager Warnke noted that Resolution No. 15-50 is more of a clarification.

**Resolution No. 15-51.** Manager Warnke noted that Resolution No. 15-51 is a template subdivision development agreement which is being used for Holmgren Estates East. The City is purchasing two (2) lots. The City requires a chip seal fee in lieu and includes street lights. One item is a little unusual for moving forward. For the two lots the City will acquire under this development agreement, it is proposed that the City will be responsible for installing the sidewalk. Manager Warnke noted that he spoke with Director Fulgham about the labor to do the sidewalk. There will also be material costs for the concrete.

Mayor Fridal asked about the chip seal fee in lieu. Manager Warnke explained that developers are required to pay today's value for the chip seal upfront. The amount required for 775 East is \$1,800. Director Fulgham noted that when the City does the next chip seal project, the money will be there. It has been difficult to get developers to pay for the chip seal at the end of a development so it was changed to require developers to pay for the chip seal upfront. Mayor Fridal asked Councilmember Holmgren if it is harder to pay the fee upfront or at the end. Councilmember Holmgren said it is nice to have it out of the way as it is something that must be done regardless. Councilmember Holmgren thought that if the developers must pay today's price for a chip seal, they should get the difference back if the prices go down.

Councilmember Wood stated the City had a problem getting developers to pay in the past when the developments were sold, as the new developer was not willing to pay the fees for the chip seal. This is a much better way to go. Director Fulgham noted that the price of chip seals usually goes up but it has gone down a little lately.

Councilmember Holmgren said the City is using the word bond. He would like it called a bond escrow or construction agreement. The bank told Councilmember Holmgren they weren't sure where to look for a bond for a little project like this. It would be nice to

change the wording or terminology a little bit. There is wisdom in doing it but getting bonded for a small project is a hard thing to do. Councilmember Wood commented that you can get bonded through an insurance company. Director Fulgham explained that the money sits in escrow. The City does not touch the money. When parts of the project are complete and the City has inspected them, the funds are released. Councilmember Holmgren does not want to have to do it through a bonding company. Director Fulgham said it is called a cash bond and noted it costs money to go through a bonding company.

Mayor Fridal asked incoming Councilmember Lyle Vance if he had a comment to add. Incoming Councilmember Vance commented that when it is called a bond, the bank has to handle it different and it costs a lot of money to do it legally. It would be easier on the bank to set up a prepaid expense site and let the City hold the funds and disperse them out. Director Fulgham said that developers don't like to put the money upfront but would like a line of credit. Councilmember Holmgren asked if it could be set up like a construction agreement. Director Fulgham noted that developers do not like to have the money sitting in bank and not be able to use it.

Councilmember Reese asked what other cities call it. Director Fulgham said they call it an escrow bond or cash bond. Wellsville City does not require a bond but they do not allow you to record a lot until all the improvements are complete. If the City has a bond or security and a developer goes under and the lots are recorded, the City can be liable to do all the improvements. Councilmember Wood noted that if the funds are paid up front there is no need for a bond, it can be called escrow.

The meeting adjourned at 6:45 p.m. by consensus of the Council.

### **CITY COUNCIL MEETING**

Mayor Fridal called the December 1, 2015 City Council Meeting to order at 7:00 p.m. The meeting was held in the Tremonton City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Fridal, Councilmembers Doutre, Holmgren, Reese, and Wood, City Manager Shawn Warnke, and Recorder Darlene S. Hess. The following Department Heads were also present: Public Works Director Paul Fulgham, Senior Center Director Marion Layne, and Police Chief David Nance. Councilmember Rohde was excused.

#### **1. Opening Ceremony:**

Mayor Fridal informed the audience that he had received no written or oral request to participate in the Opening Ceremony. He asked anyone who may be offended by listening to a prayer to step out into the lobby for this portion of the meeting. The prayer was offered by Councilmember Holmgren and the Pledge of Allegiance was led by Councilmember Reese.

#### **2. Introduction of guests:**

Mayor Fridal welcomed Jessica Tanner from The Leader.

3. Approval of Agenda:

Mayor Fridal asked if there were any changes or corrections to the Agenda. No comments were made.

**Motion by Councilmember Wood to approve the agenda of December 1, 2015 with the deletion of item 6a.** Motion seconded by Councilmember Reese. Vote: Councilmember Dautre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

4. Approval of minutes – October 20, 2015 and November 17, 2015:

Mayor Fridal asked if there were any changes to the minutes. There were no comments.

**Motion by Councilmember Dautre to approve the minutes of October 20<sup>th</sup> and November 17<sup>th</sup> 2015.** Motion seconded by Councilmember Holmgren. Vote: Councilmember Dautre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

5. Public comments: Comments limited to three minutes:

Jessica Tanner from The Leader said she has really enjoyed covering City Council. Ms. Tanner was hesitant at first but the Council has made it easy for her to attend. A journalist's job is not easy. People comment when there are mistakes but not when you do a good job. The Council has always been very welcoming and accepting and Ms. Tanner enjoys covering City Council meetings. The Council told Ms. Tanner they appreciate her.

6. Request(s) to be on the agenda

- a. Oath of office to the 2015 – 2016 Youth City Council

This item was deleted from the agenda.

7. Presentation:

- a. Donation from Intermountain Health Care (IHC) for the development of the Holmgren Nature Preserve and Trail

Presenter did not attend meeting. Item skipped.

8. New Council Business:

- a. Discussion and consideration of approving the Annual Meeting Schedule for 2016.

**Motion by Councilmember Holmgren to approve the Meeting Schedule with the exception of changing the date at the bottom to January 2017 instead of January 2015.** Motion seconded by Councilmember Reese. Vote:

Councilmember Dautre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- b. Discussion and consideration of approving Ordinance No. 15-17 approving criteria and processes for North Box Elder County Veterans to be honored and recognized by having their name appear on memorial plaques at the War Memorial at Midland Square

Manager Warnke explained there has been a small working group that has met to discuss ways to improve the Midland Square War Memorial regarding upkeep and maintenance. The group also helped formalize the process whereby additional names can be added to the War Memorial. The recommendation originated back to the first group that worked on raising funds for the War Memorial.

**Motion by Councilmember Dautre to approve Ordinance No. 15-17 and the criteria.** Motion seconded by Councilmember Wood. Roll Call Vote: Councilmember Wood - aye, Councilmember Reese - aye, Councilmember Dautre - aye, and Councilmember Holmgren - aye. Motion approved.

- c. Discussion and consideration of approving Resolution No. 15-47 approving a development agreement between Holmgren Properties, LLC and Tremonton City for the complete development of public street 775 East to be dedicated with the Holmgren Estates East Phase 4 subdivision but fully improved with the further subdivision of parcel number 05-042-0111

Mayor Fridal asked Councilmember Holmgren if Holmgren Properties, LLC should be changed to Holmgren Investment Company, Inc. Councilmember Holmgren confirmed.

Councilmember Reese asked Manager Warnke if there was a discrepancy with the address. Councilmember Holmgren said it is listed as the correct address of 775 East on the Resolution.

**Motion by Councilmember Reese to approve Resolution No. 15-47.** Motion seconded by Councilmember Dautre. Roll Call Vote: Councilmember Wood - aye, Councilmember Reese - aye, Councilmember Dautre - aye, and Councilmember Holmgren – abstain for conflict of interest. Motion approved.

- d. Discussion and consideration of adopting Resolution 15-48 approving the 2015 Tremonton City Water Conservation Plan update

Councilmember Reese noted that Resolution No. 15-48 was discussed in the Work Session.

**Motion by Councilmember Reese to adopt Resolution No. 15-48.** Motion seconded by Councilmember Holmgren. Roll Call Vote: Councilmember Wood - aye, Councilmember Reese - aye, Councilmember Dautre - aye, and Councilmember Holmgren - aye. Motion approved. Councilmember Dautre expressed appreciation to Director Fulgham for his work on the updated plan and



noted it was a lot of work.

- e. Discussion and consideration of the School Resource Officer proposal with Tremonton City and the Box Elder School District

Chief Nance stated that the officers are trying to have a little more presence in the schools and help deal with issues that arise before they become a problem. While speaking with BESD, it was agreed to have officers in the schools an extra seven (7) hours a week in Tremonton. The schools they would work at would be North Park Elementary, McKinley Elementary, and Alice C. Harris Intermediate. BESD indicated that a portion of the officer's wage would be reimbursed in the amount of \$6K a year. The City would cover the rest of the officer's wage. Councilmember Doutre noted it is a really good idea to have the kids familiar with officers while they are little. It will help them feel more comfortable talking to the officers.

**Motion by Councilmember Doutre to approve the School Resource Officer between Tremonton City and Box Elder School District.** Motion seconded by Councilmember Reese. Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

- f. Discussion and consideration of adopting Resolution No. 15-49 repealing Resolution No. 15-10 and amending a template subdivision development agreement

Manager Warnke noted this latest version includes a clause that will make multiple individuals responsible if there are multiple individuals who are part of the agreement.

**Motion by Councilmember Wood to adopt Resolution No. 15-49.** Motion seconded by Councilmember Reese. Roll Call Vote: Councilmember Wood - aye, Councilmember Reese - aye, Councilmember Doutre - aye, and Councilmember Holmgren - aye. Motion approved.

- g. Discussion and consideration of adopting Resolution No. 15-50 repealing Resolution No. 15-33 accepting a Petition for Annexation of Parcel Numbers 05-186-0009, 05-186-0001, and 05-186-0049

Manager Warnke stated Resolution No. 15-50 includes the correct boundaries for properties that are required to be considered for annexation.

**Motion by Councilmember Reese to adopt Resolution No. 15-50.** Motion seconded by Councilmember Doutre. Roll Call Vote: Councilmember Wood - aye, Councilmember Reese - aye, Councilmember Doutre - aye, and Councilmember Holmgren - aye. Motion approved.

- h. Discussion and consideration of approving Resolution No. 15-51 approving a development agreement for Holmgren Estates East Phase 4

Manager Warnke stated that the development is a four (4) lot subdivision and the City will be purchasing two (2) lots for the development of a trail and open space/green space along the Malad River. The agreement states that the City be responsible for sidewalks on the portion of the development the City is purchasing.

**Motion by Councilmember Reese to approve Resolution No. 15-51.** Motion seconded by Councilmember Wood. Roll Call Vote: Councilmember Wood - aye, Councilmember Reese - aye, Councilmember Doutre - aye, and Councilmember Holmgren – abstain for conflict of interest. Motion approved. Manager Warnke asked for clarification that it passed with the change of Holmgren Properties, LLC to Holmgren Investment Company, Inc. Councilmember Reese amended his motion to include changing the name. Councilmember Wood seconded the motion.

9. Comments:

a. Administration/City Manager Advice and Consent

- 1) Utah League of Cities and Towns Municipal Officials Training January 9, 2016 at Utah State University (Logan) 8:00 a.m. to 12:00 p.m.

Manager Warnke told the Council that the Utah League of Cities and Towns is having a Municipal Officials Training on Saturday for four (4) hours in Logan. Recorder Hess can register those interested in attending. Incoming Councilmember Vance noted that he has already registered. Manager Warnke was not sure if David Church was the presenter but commented that he anticipates the training will have good information presented. There will probably be multiple presenters discussing land use, legal issues, etc.

- 2) Reminder of the City Council Christmas activity on December 8, 2015 at 6:00 p.m.

Manager Warnke reminded the Council of the Christmas activity for City Council members on December 8, 2015 which will be a social event.

- 3) Status report on Tremonton City's Congestion Mitigation Air Quality (CMAQ) Project for the acquisition of energy efficient vehicles

Several meetings ago the Council entered into an agreement with the Utah Department of Transportation (UDOT) to receive \$150K to purchase energy efficient vehicles. The City had to submit a buy America waiver as part of the process. When purchasing vehicles, it is required to get a waiver as it is hard to document that all pieces are made in America. Manager Warnke has been informed that the funds cannot be used to purchase the vehicles. The funds can only be used to pay the difference to change a vehicle order from base line to an energy efficient vehicle. The City cannot use the funds for purchasing the new vehicles as planned. Manager Warnke noted that city staff is looking for another project that

can utilize the funds. Typically, intersection improvements are acceptable as well as trails.

It is disappointing as the City has delayed purchasing new vehicles while waiting to receive the CMAQ funds. The project the City decides on must be accepted by UDOT and be part of their plan. Manager Warnke is working with the Bear River Association of Governments (BRAG) to see what needs to be done to put forth another project to utilize those funds.

Councilmember Reese asked what Manager Warnke proposed for purchasing the needed new vehicles. Manager Warnke explained that a capital vehicle/equipment replacement fund was created several years ago. There are some monies available in this fund. There will be budget amendments coming in the near future. The Senior Center has furnaces that are in need of replacement and the Fire Department has issues with the roof. The budget amendments will be looked at in of January 2016.

b. Council Reports:

**Councilmember Reese** took time to thank Councilmember Wood for his twelve (12) years of service on the City Council and his four (4) years on the Planning Commission. Councilmember Reese still enjoys working with Councilmember Wood. The Council has longevity to be able to discuss issues and have disagreements but still leave City Council meetings as friends. Councilmember Wood thanked Councilmember Reese.

**Councilmember Doutre** agreed with Councilmember Reese. She admires Councilmember Wood for the decisions he has made on City Council and noted that he has been a big help to her in learning the process and thanked him. Councilmember Wood thanked Councilmember Doutre for the kind words.

**Councilmember Holmgren** echoed all the other comments. Councilmember Wood is committed to the community and has spent sixteen (16) years in service. It shows what kind of character he has. It has been interesting, educational, fun, and an honor to serve with Councilmember Wood. Councilmember Wood thanked Councilmember Holmgren.

**Mayor Fridal** said it has been a pleasure to work with Councilmember Wood. He has served the community well. Sometimes people are critical of the Council; however, the Council is concerned about every resident in Tremonton. Councilmember Wood has been a great part of the Council and Mayor Fridal thanked him for all he has done. Councilmember Wood thanked Mayor Fridal.

**Councilmember Wood** thanked everyone for their kind words. He has enjoyed working in the City. He made some great friends and noted the City has great staff, the best there is. The Council has met a lot of people from other towns and Tremonton truly has the best. There are hard working industrious people. Councilmember Wood said he loves Tremonton.

10. Adjournment.

**Motion by Councilmember Holmgren to adjourn the meeting.** Motion seconded by Councilmember Doutre. Vote: Councilmember Doutre - aye, Councilmember Holmgren - aye, Councilmember Reese - aye, and Councilmember Wood - aye. Motion approved.

The meeting adjourned at 7:22 p.m.

The undersigned duly acting and appointed Recorder for Tremonton City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above referenced date. Minutes were prepared by Cynthia Nelson.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Darlene S. Hess, Recorder